

**Missouri Southern State University**  
**School of Arts & Sciences**  
**Department of Modern Languages**  
**SPAN 101 - 04: Beginning Spanish I**  
**Course CIP #16.0905**  
**3 credit hours**

- **COURSE DESCRIPTION**

- **Catalog Description**

- This course is the first semester of Spanish language instruction. The course aims to develop skills in listening, speaking, reading, and writing, as well as to expose students to the diversity of cultures in the Spanish-speaking world.

- **Prerequisites**

- None

- **LEARNING OBJECTIVES**

- Pronounce and spell words in Spanish;
  - Communicate through the use of some basic phrases;
  - Respond with proficiency in a few familiar everyday situations using the proper register (formal or informal);
  - Identify and define everyday words and verbs in original texts and conversations;
  - Read simple texts in the present tense and write short compositions on familiar topics;
  - Conjugate verbs for the appropriate subject in the present indicative tense;
  - Identify the function of the Spanish and English parts of speech;
  - Describe the role of each element in a simple Spanish or English sentence;
  - Identify some aspects of the Hispanic legacy in contemporary American culture;
  - List and define some of the major cultural contributions of the Spanish-speaking people in the areas of music, literature, film, and fine arts.

- **COURSE and INSTRUCTOR INFORMATION**

- **Course:** Beginning Spanish I
  - **Course Type:** Traditional
  - **Credit hours:** 3 credit hours
  - **Time:** 9 – 9:50 am (M,W,F)
  - **Location:** WH 304
  - **Homepage:** [mssu.blackboard.com](http://mssu.blackboard.com) / [www.galve.us](http://www.galve.us)
  - **Instructor Name:** Dr. Rubén Galve Rivera
  - **Title:** Assistant Professor of Spanish
  - **Office location:** Webster Hall #356
  - **Office hours:** Monday (11-12pm; 2:30-4pm); Tuesday (10-11am); Wednesday, on Skype (2:30-5pm)
  - **Office phone:** 417-625-9332

- **Email address:** galverivera-r@mssu.edu
- **Preferred contact:** text (817-773-5820)
- **Skype:** rubania

- **ASSURANCE OF LEARNING**

The course is delivered via: a) **classroom instruction**; and b) the online platform from the book publisher –**iLrn**. Students will develop their reading, writing and listening skills in Spanish, and will gain a solid foundation of basic vocabulary. Students will also gain an understanding of basic grammatical items and concepts through reading, writing, speaking, and listening.

Before each class, students are expected to go over the textbook pages assigned, study their content, and complete the assigned activities. As well, a quiz will be administered at the end of each chapter. In order to complete the iLrn online assignments and exams, the student needs to purchase the Access Kit from the bookstore/publisher’s website.

It is important to study and review daily since the acquisition of a second language is a cumulative process and requires a solid foundation of previous material in order to incorporate new information. It is very important to realize that language isn’t learnt but acquired. Students are expected to spend a minimum of 9 study hours weekly to succeed. The teaching approach that will be used in class is “flip the classroom”.

- **COURSE MATERIALS**

- **Required texts**

Spaine Long, Carreira, Madrigal Velasco, & Swanson. *Cuadros: Introductory Spanish*. Volume 1. Boston, MA (2013): Heinle Cengage.

*Cuadros, 1<sup>st</sup> ed. iLrn: Heinle Learning Center, Volume 1 (Online Access Kit)*.  
[Purchase from: MSSU Bookstore / directly through the Heinle Cengage website]

- **Recommended texts**

A good bilingual dictionary.

- **Faculty website / Other online resources**

- [www.mssu.blackboard.com](http://www.mssu.blackboard.com)
- [www.galve.us](http://www.galve.us)
- <https://hlc.quia.com/books>
- [www.wordreference.com](http://www.wordreference.com)

- **Technology requirements**

Internet connection

- **COURSE OUTLINE**

- **Sequence of topics to be covered**

- *Capítulo Preliminar* (*¡Bienvenidos a la clase de español!*). The Spanish alphabet. The textbook. Numbers 0-100. Objects in the classroom. Classroom commands.

- *Capítulo 1* (*¿Cómo te llamas?*). Exchange personal info (e.g. phone number, address, age, etc.). Introduce yourself and others. Greetings and good-bye. Make a phone call. Address people formally and/or informally. Write a personal letter.

- *Capítulo 2* (*¿Qué te gusta hacer?*). Likes and dislikes. Personality traits and comparing yourself to others. Ask and answer questions. Leisure-time activities. Nationalities.

- *Capítulo 3* (*¿Qué clases vas a tomar?*). Exchange information about courses and schedules. Tell time. Present activities and future plans. Possessions. Ask and answer questions.

- *Capítulo 4* (*¿Te interesa la tecnología?*). Computers and technology. Colors. Likes and dislikes. Describe people, emotions and conditions. Current activities. Say how something is done.

- *Capítulo 5* (*¿Qué tal la familia?*). Talk about and describe your family. Professions. Daily routines. On-going actions.

- **Examinations**

There will be five exams, each pertaining to a chapter of the book (excluding *Capítulo Preliminar*). Each exam, administered at the end of every chapter, will consist of all the content included in such chapter. The exams will take place during class time, and the format will be similar to the online assignments. Additionally, there will be a final examination.

- **Final Examination**

The final exam will be comprehensive, and will follow a similar format as the chapter exams. It is mandatory in order to pass this course and, in compliance with MSSU policies, is not subject to be re-scheduled.

Date: Thursday, October<sup>11th</sup>

Time: 1 pm – 3 pm

- **iLrn**

Online assignments will be posted on the publisher's online platform "iLrn". In order to complete the online activities/assignments, students will need to purchase the Online Access Kit cited on the "required texts" section. Once purchased, students must create their student account following the instructions provided in the packet. Then:

1- enter the following code to enroll in this course: PHXXAF744

2- Make sure you enroll under section 04.

Once enrolled, students can see when assignments are due by checking the calendar that appears in the course homepage/dashboard. Assignments due dates are already posted; there will always be due the day before class (Sunday's, Monday's, Tuesday's, and Wednesday's).

Assignments can be completed as many times as desired, as long as it is before the due date. The score for each assignment will be calculated based on students' most recent attempt.

- **EVALUATION / GRADING POLICY**

The grade in this class consists of a set of six categories:

- a) Sets of iLrn assignments;
- b) Five "chapter" exams administered in class (either handwritten and/or online);
- c) Two oral exams;
- d) A participation and attendance grade;
- e) An in-class composition;
- f) A Final Exam.

Letter grades will be assigned using the standard 90, 80, 70, 60 percentage scale:

▪ Attendance & Participation	12 %
▪ Composition	5 %
▪ Oral exams	13 %
▪ iLrn assignments	25 %
▪ Exams	25 %
▪ Final Exam	20 %

- **Policy on late work and/or extra credit**

Online assignments are to be submitted on the days that they are due by 11:59 p.m. CT. Assignment due dates are posted ahead of time, providing students with plenty of time to complete them. Thus, **no late submissions will be graded.**

- **INSTRUCTOR POLICIES**

- **Attendance & participation expectations**

Attendance will be monitored daily (every class period). For each time the class meets, students will receive either 0, 5, or 10 points. Students who show up on-time with automatically receive 10; students who are late 1-15 minutes (according to the instructor's iPhone clock) will receive 5 points; students who are late 15+ minutes or absent will receive a zero. At the end of the semester 3 zeros (due to excessive tardiness or absences) will be waived. This is done to not punish students for missing due to sick

day, car-broke-down day, etc. There will be no excused absences after a 3<sup>rd</sup> one, so I suggest you come to class and save those ‘waived’ days in case you truly need them. Students who leave early will be penalized with 5 points. Students who do not do their work during class, disrupt the class, speak English constantly, etc. will see their grade negatively affected. Students are expected to do their work, participate actively with the class and their classmates, take initiative, stick to Spanish, etc.

### **Spanish vs. English**

If you want to acquire the target language, you must stick to it during class. You must develop the ability to think in Spanish. There is no other way around it, as research has proven so far. For that reason, I will expect you to communicate in Spanish from the beginning. Keep structures and communication simple. It will be tedious at first, and highly mechanical. That is ok – this is Span 101, first semester.

- **Oral exams**

There will be 2 oral exams, which will be administered in groups. In order to perform well in these exams, it is key to not only study daily, but especially to speak Spanish in class every day.

- **Expectations for readings prior to class**

If a student has questions related to other information or course materials, please contact the professor as soon as possible for clarification –regarding assignments, always 48 hours prior to the due date.

- **Email/Text Message etiquette**

Students are expected to read through all of the information and materials provided for the course. **I will not reply to any questions regarding information that is already on this syllabus.** Students are expected to introduce themselves when sending an email or text –basic courtesy, and to explain their case/situation thoroughly.

- **Student concerns**

Students having a question, concern, or complaint about the course should follow the “chain of command” –discuss it with the professor first. If, for whatever reason, the issue was raised but not resolved, the student should then communicate such question, concern, or complaint to the Chair of the Foreign Languages Department.

- **UNIVERSITY POLICIES**

- **Academic Integrity Statement**

*Missouri Southern State University is committed to academic integrity and expects all members of the university community to accept shared responsibility for maintaining academic integrity. Academic work is evaluated on the assumption that the work presented is the student’s own, unless designated otherwise. Submitting work that is*

*not one's own is unacceptable and is considered a serious violation of University policy. Cheating is a serious offense that invalidates the purpose of a university education. Any student who takes credit for the work of another person, offers or accepts assistance beyond that allowed by an instructor, or uses unauthorized sources for a test or assignment is cheating. Students must be conscious of their responsibilities as scholars, to learn to discern what is included in plagiarism as well as in other breaches of the Student Handbook, and must know and practice the specifications for citations in scholarly work. When dealing with cases of academic dishonesty, the course instructor may choose to use the campus judicial system; this includes filing an incident report with the Dean of Students, who may act on the report by issuing a written warning or by recommending disciplinary probation, suspension or expulsion. Penalties for academic dishonesty may include a failing grade on the assignment, a failing grade in the course, or any other course-related sanction the instructor determines to be appropriate.*

- **Disability Accommodation Statement**

*If you are an individual with a disability and require an accommodation for this class, please notify the instructor or the Coordinator of Student Disability Services, at the Student Success Center (659-3725).*

- **Non-Discrimination Statement**

*In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, pregnancy, ancestry, age, disability, genetic information, veteran status, or any other legally-protected class, in employment or in any program or activity offered or sponsored by the University, including, but not limited to, athletics, instruction, grading, the awarding of student financial aid, recruitment, admissions, and housing.*

- **Expectations for Class Participation in the event of inclement weather/cancelation**

*Students are responsible for monitoring campus notifications and media for news about campus closing or cancellations and to follow up on participation expectations shared by the instructor. Should the class be cancelled for any reason other than inclement weather, students will be notified as soon as the professor can. In such case, a specific activity will be assigned to make up.*

- **Copyright Statement**

*You are encouraged to use the materials from these courses to learn. You can listen, read, view and interact with the pages. You can print them out for your own use.*

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*You are encouraged to use materials you create as part of the course, however, you may not use materials created by others taking the course without their written permission. This includes but is not limited to written assignments submitted to the instructor, postings to discussion groups or any online comments or other collaborative events.*

*MSSU will not use any of your work for purposes other than your learning without getting your written permission. If we use your materials with your permission, we will credit your work if you so desire.*

- **LIBRARY MATERIALS**

N/A

- **OTHER –to be explained in class.**

- Importance of accent marks
- Figuring things out Vs. Being told
- Got Questions?
- Academic cheating